

**RULE FOR THE USE OF THE RESIDENTS LOUNGE
STRATA PLAN BCS 318 – THE ROYALTON**

TERMS AND CONDITIONS

1. Application

- An application for Residents Lounge use may be made by an Owner or Tenant of BCS 318.
- The Owner or Tenant may either be hosting his/her function, or may be sponsoring a function for someone who is not an Owner or Tenant.

Note: The Lounge may not be rented for any type of commercial function, personal or otherwise.

2. Rental Fee and Refundable Deposit

- A \$25.00 payment for the room rental fee, and a \$100.00 payment for a refundable damage deposit are both required at the time of application.
- The payment for the room rental fee will be deposited once the event is completed.
- The refundable deposit will be returned if the Terms and Conditions of this contract have been complied with. In the opinion of the Strata Council and its discretion, all or a portion of the deposit may be deducted if the Terms and Conditions are violated.

3. Attendance at Function

- Owner/tenant must be in attendance at the function.
- It is the Owner is responsible for the actions of their tenants who book the amenity room and should ensure the tenant is in attendance at the function at all times.

4. Guest Responsibility:

1. The Owner is personally responsible for the conduct of the guests/tenants attending the function, or their tenant or sponsored host function, to ensure all Bylaws and Rules and Regulations of the Strata Corporation are fully complied with.
2. This responsibility is acknowledged and accepted by signature to the contents of this application.

5. Parking:

- Onsite visitor parking is available. Failure to adhere to visitor parking rules may result in the visitor's vehicle being towed without notice or warning. The Strata Corporation will not be held responsible for vehicles removed from the property.

6. Residents Lounge Use Rules:

- a.) **Alcohol:** If alcohol will be present a party Alcohol Liability Insurance policy is available for purchase and must be deposited with the site manager (cost at February, 2003, approximately \$120.00 for \$1 million coverage from P.A.L Insurance Brokers Ltd, 1-800-661-1608). If you do not purchase the Insurance then you must sign a waiver form releasing The Royalton from all liability that may arise from your function to you and your guests. Alcohol may only be provided and served by the host.
- b.) **Lounge and Property access:** Inside The Royalton, guests are limited to the amenity room only with access via the lobby entrance. In order to respect the privacy of Royalton residents, guests are not permitted loiter the lobby areas.
- c.) **Decorations, streamers, banners, confetti:** due to the texture of the walls and ceilings, nothing shall be attached to these areas, nor is furniture to be moved. No confetti, rice, etc. is permitted in The Royalton or its grounds.
- d.) **Cooking:** Cooking of meats, vegetables, etc. is not permitted. However, cold food may be prepared and pre-cooked food may be released.
- e.) **Smoking:** Smoking is not permitted inside. The Owner/tenant must ensure that guests pick up their cigarette butts if they smoke outside on the adjacent patio.
- f.) **Candles:** Candles are no permitted.
- g.) **Music:** Music, provided by reasonable home stereo equipment and other entertainment is permitted and shall be kept to reasonable sound levels in order that nearby residents are not disturbed. Music must no be particularly concerned about vehicle horns and engines, slamming doors, and shouting.
- h.) **Time Limit:** The Royalton must be entirely vacated by 1:00 a.m. The owner/tenant is responsible for the quiet and orderly departure of all guests and must ensure nearby residents are not disturbed. The owner shall be particularly concerned about vehicle horns and engines, slamming doors, and shouting.

7. Clean-Up:

1. The Owner applicant is responsible for all clean-up, and for restoring the Lounge to its pre-functioned state. This shall be completely by within on hour of the end of the function.
2. A Royalton council member will inspect the amenity room after the function to verify that the clean up has been satisfactorily attended to.

By my signature below, I agree to the contents of this contract. I have inspected the Lounge, which I consider to be safe and well maintained.

I agree to hold harmless Strata Plan BCS 318 from any liability that may arise from my function.

I further agree that it is understood any misinterpretation as to the nature of the function, or that a breach or non-compliance, of any of the terms and conditions of this contract, or any Bylaw and/or Rule or Regulation of Strata Plan BCS 318, shall result in recovery of costs and/or financial penalties being assessed against me by the Strata Council. Those costs or financial penalties will be recovered from deposit made by the Owner. If the costs and/or penalties exceed the amount of the deposit, any outstanding balance shall be paid by the Owner directly to the Strata Corporation BCS 318.

Owners are advised that any amount, actual costs or financial penalties, outstanding after application of the deposit may be assessed by the Strata Corporation against the Corporation against the strata lot of the Owner.

Date

Owner

Strata Member

**APPLICATION FOR USE OF RESIDENTS LOUNGE
STRATA PLAN BCS 318 – THE ROYALTON**

**THIS APPLICATION, ACCOMPANIED BY APPLICABLE CHEQUE(S) AND
INSURANCE, MUST BE COMPLETED AND RETURNED TO THE COUNCIL A
MINIMUM 21 DAYS PRIOR TO THE FUNCTION**

OWNER TO COMPLETE SECTION A, B AND C:

A. NAME OF OWNER

Suite # _____ - 850 Royal Avenue, New Westminster, BC

Phone :(Res) _____ (Bus) _____

B. NAME OF TENANT OR SPONSORED HOST

Address: _____

Phone: (Res) _____ (Bus) _____

C. FUNCTION INFORMATION

Date of Function: _____ Time: _____

Type of Function: _____

Estimated Number of Guests: _____

Name of Caterer: _____ Phone: _____

Clean-Up: _____

FEES PAYABLE

A refundable deposit of \$100 must accompany this application form. Cheques must be payable to "Strata Plan BCS 318"

Deposit Refunded: _____

Owner's Signature

**PARTY ALCOHOL LIABILITY INSURANCE POLICY WAIVER
FORM FOR USE OF RESIDENTS LOUNGE
STRATA PLAN BCS 318 – THE ROYALTON
850 Royal Avenue,
New Westminster, BC**

I _____ Owner of Suite # _____
have read over the agreement for use of the Residents Lounge at The Royalton and fully understand the Bylaws, and/or Rules/Regulations of Strata Plan BCS 318.

I am declining the purchase of the Party Alcohol Liability Insurance policy as stated in section 6, (A). I take full responsibility for my guests.

Owner's Signature

Owner, please initial the following questions:

Date of Function: _____

Number of Guests: _____

We Will _____ Will Not _____ be serving alcohol.

It is understood that only the Owner(s) will be able to serve alcohol, Yes _____.

It is the responsibility of the Owner to ensure the safety to all the guests who will/will not be consuming alcohol, Yes _____.

It is the responsibility of the Owner to provide safe transportation for all guests, Yes _____.

By my signature below, I _____ of the suite # _____ agree to hold harmless Strata Plan BCS 318 from any liability that may arise from my function on-site or off-site.

Date

Owner

Date

Strata Member